

**POSTED****Vicinta Stafford  
Burnet County Clerk**

By Amy Grant at 10:12 am, Mar 14, 2025

**BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249**

**NOTICE OF REGULAR MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, March 20, 2025, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This agenda is posted in the Burnet County Courthouse and on the [Burnet County \(burnetcountytexas.org\)](http://burnetcountytexas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

**AGENDA**

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the February 20, 2025 Meeting. (Barclay)
8. Burnet County ESD No. 2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)
10. Report from the Cassie Volunteer Fire Department.
  - A. Report from CVFD Leadership (Chief Curtis/Asst. Chief Schoenfeld)
    1. Number of calls.
    2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3
    3. Training-Strategic Plan #4
    4. Community Involvement – Strategic Plan #7



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5. Equipment and Apparatus - Strategic Plan #2
6. Other department activity or concerns.
- B. Cassie VFD Financial Report (L. Schneider)
- C. Discussion and/or action regarding Capital Expense request. (Curtis)
11. Administrative update of the Sales Tax Program for Burnet County ESD No. 2 including update on reports from HdL- Strategic Plan #5 Goal 6 (Proffer)
12. Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay/Proffer/Curtis/Schoenfeld)
13. Strategic Plan Updates (Barclay)
14. Regulatory/Compliance. (Barclay)  
Annual Cybersecurity Training; Cybersecurity Awareness Training
15. Report on *Burnetcotxesd2.gov* domain name/email accounts. (Proffer)
16. Report on cloud storage for BCESD2 documents. (Proffer)
17. Calendar of event for April 17, 2025 Meeting
  - A. Standing Agenda Items.
  - B. Strategic Plan updates
19. Next meeting, at 6:00 p.m. on Thursday, April 17, 2025 at the Cassie Volunteer Fire Department.
20. Adjourn

Sharon K. Barclay  
President  
Burnet County Emergency Services District No. 2  
Burnet County, Texas